

TIER 1 REPORTING

PARTIAL EXEMPTION

**Our vehicles that conduct motor vehicle
stops are equipped with video and audio
equipment and we maintain videos for
90-days**

or

**In accordance with 2.135(a)(2) the agency
has requested and not received funds to
install the recording equipment**

***The following four pages must be completed
online and sent electronically to TCLEOSE***

www.tcleose.state.tx.us



**Partial Exemption Racial Profiling Reporting
(Tier 1)**

Department Name	Southlake Police Department
Agency Number	TX2203200
Chief Administrator Name	Stephen Mylett
Reporting Name	Stephen Mylett
Contact Number	817-748-8347
E-mail Address	smylett@ci.southlake.tx.us

Certification to Report 2.132 (Tier 1) - Partial Exemption

Police Requirements (2.132(b) CCP):

**Each law enforcement agency in this state shall adopt a detailed written policy on racial profiling.
The policy must:**

- (1) clearly define acts constituting racial profiling;
- (2) strictly prohibit peace officers employed by the agency from engaging in racial profiling;
- (3) implement a process by which an individual may file a complaint with the agency if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual;
- (4) provide public education relating to the agency's complaint process;
- (5) require appropriate corrective action to be taken against a peace officer employed by the agency who, after an investigation, is shown to have engaged in racial profiling in violation of the agency's policy adopted under this article;
- (6) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - (A) the race or ethnicity of the individual detained;
 - (B) whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - (C) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and
- (7) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - (A) the Commission on Law Enforcement Officer Standards and Education; and
 - (B) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

These policies are in effect

Stephen Mylett	3/25/2013
Chief Administrator	Date



Partial Exemption Racial Profiling Reporting (Tier 1)

Video and Audio Equipment Exemption

Partial Exemption Claimed by (2.135(a) CCP):



all cars regularly used for motor vehicle stops are equipped with video camera and transmitter-activated equipment and each motor stop is recorded and the recording of the stop is retained for at least 90 days after the stop.

OR



In accordance with 2.135(a)(2) the agency has requested and not received funds to install the recording equipment

I claim this exemption

Stephen Mylett
Chief Administrator

3/25/2013
Date



**Partial Exemption Racial Profiling Reporting
(Tier 1)**

(This is the TCLEOSE recommended form. The form is not mandatory. The information contained in this form, however, is mandatory. You may use your form, but all information must be provided.)

If you claim a partial exemption you must submit a report that contains the following data or use this format to report the data.

Instructions: Please fill out all boxes. If zero use 0.

1. Total on lines 4, 11, 14, and 17 Must be equal

2. Total on line 20 Must equal line 15

Number of motor vehicle stops:

1. 13,217 citation only

2. 554 arrest only

3. 212 both

4. 13,983 Total

Race or Ethnicity:

5. 692 African

6. 315 Asian

7. 11,529 Caucasian

8. 834 Hispanic

9. 35 Middle Eastern

10. 61 Native American

517 Unknown/Not Specified

11. 13,983 Total

Race or Ethnicity known prior to stop?

12. 963 Yes

13. 13,020 No

14. 13,983 Total

Search conducted?

15. 125 Yes

16. 13,858 No

17. 13,983 Total

Was search consented?

18. 15 Yes

19. 110 No

20. 125 Total Must equal #15



**Partial Exemption Racial Profiling Reporting
(Tier 1)**

Option to submit required data by utilizing agency report

You must submit your report in PDF format

Electronic Submission of data required by 2.132(b)(6) CCP

(6) required collection of information relating to motor vehicle stops in which a citation is issued and no arrests made as a result of those stops, including information relating to:

- (A) the race or ethnicity of the individual detained;
- (B) whether a search was conducted and, if so, whether the individual detained consented to the search; and
- (C) whether the peace officer knew the race or ethnicity of the individual detained before detaining the individual; and

This analysis meets the above
requirements

Stephen Mylett
Chief Administrator

03/28

Date

Send entire documents electornically to this website

www.tcleose.state.tx.us